



Constitution

1. Name & Affiliation

The club will be called Evesham Vale Running Club and will be affiliated to England Athletics.

2. Aims and Objectives

The aims and objectives of the club will be:

To promote and provide facilities for the amateur sport of running within the Vale of Evesham area and community participation in the same

- To offer coaching and competitive opportunities in road and cross country running.
- To ensure a duty of care to all members of the club.
- To provide all services in a way that is fair and in accordance with UKA welfare policy.

3. Membership

The club will ensure all present and future members receive fair and equal treatment.

Membership will consist of officers and members of the club.

Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted. Members will be enrolled in one of the following categories:

- Adult
- Junior: Under 17 years

The Club Committee may refuse membership, or remove it, only for good cause such as conduct of character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members.

4. Membership Fees

Membership fees will be set annually and agreed by the Management Committee or determined at the Annual General Meeting.

Fees will be due annually on 1st April or part of the way through the year for new members. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

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5. Officers of the Club

The officers of the club will be:

- Club Chair
- Club Vice Chair
- Club Secretary
- Club Treasurer
- Club Welfare Officer
- Club Membership Secretary

Officers will be elected annually at the Annual General Meeting.

All officers will stand down each year but will be eligible for re-appointment, (see section 6. below)

6. Management Committee

The club will be managed through the Management Committee.

The Committee will have due regard to the law on disability discrimination and child protection.

The Management Committee shall be composed of the six officers of the club (see section 5. above) and up to four other members who will be elected annually at the Annual General Meeting.

All Management Committee members will stand down each year but will be eligible for re-appointment up to a maximum of four consecutive years, after which time they must stand down for at least one year.

The Management Committee meetings will be convened by the Club Secretary and held no less than four times per year.

The quorum required for business to be agreed at Management Committee meetings will be five members.

The Management Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.

Any vacancies remaining after the AGM or occurring during the year shall be filled by election/co-option at a meeting of the members or by the Management Committee.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

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7. Property and Funds

The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the rules and all surplus income or profits are reinvested in the club.

The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

The Club may also in connection with the sports purposes of the Club:

- Sell and supply food, drink and related sports clothing and equipment;
- Employ members (though not for competing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
- Pay for reasonable hospitality for visiting teams and guests;
- Indemnify the Committee and members acting properly in the course of running the Club against liability incurred in the proper running of the Club (but only to the extent of its assets)

8. Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 31st March each year

The independently examined statement of the annual accounts will be presented by the Club Treasurer at the Annual General Meeting.

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9. General Meetings

Notice of the Annual General Meetings (AGM) will be given by the Club Secretary, not less than 21 clear days notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the examined accounts.

Nominations for officers and other members of the Management Committee will be sent to the Club Secretary prior to the AGM

Election of officers and Management Committee members are to take place at the AGM

All members have the right to vote at the AGM. The quorum for AGMs will be 20% of the club membership.

The Management Committee or ten members have the right to call an Extraordinary General Meeting (EGM) outside the AGM. Procedures for EGMs will be the same as for the AGM.

10. Discipline and Appeals

All concerns, allegations or reports of poor practice/abuse will be recorded and responded to swiftly and appropriately and where necessary in accordance with the club's child protection policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Club Secretary.

The Management Committee will meet to hear complaints within 14 days of a complaint being lodged and has the power to take appropriate disciplinary action including the termination of membership. The person complained about must be given an opportunity to present their views.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

There will be the right of appeal to the members following disciplinary action being announced. The members should consider the appeal within 14 days of the Club Secretary receiving the appeal.



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11. Dissolution

The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.

The Committee will then be responsible for the orderly winding up of the Club's affairs.

After settling all liabilities of the Club the Committee shall dispose of the net assets remaining to one or more of the following:

To another club with similar sports purposes which is a registered charity and/or

To another club with similar sports purposes which is a registered CASC and/or

To the sport's governing body for use by them for related community sports


12. Amendments to the Constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

13. Declaration

The Evesham Vale Running Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Interpretation of all elements of this constitution must be consistent with the statutory requirements for CASCs (which means Community Amateur Sports Clubs as first provided for by the Finance Act 2002)

Signed:  Name: STEVE SANDERS Date: 27TH MAY 2010

(Club Chair)

Signed:  Name: NATASHA DAY Date: 27/05/10

(Club Secretary)